

**CATAWBA LHRC**  
**Catawba Hospital (Main Building) – 1<sup>st</sup> Floor Conference Room**  
**5525 Catawba Hospital Drive, Catawba, VA 24070**  
**DATE (5/24/17) & TIME (1:00 PM)**  
**APPROVED MINUTES**

LIST MEMBERS PRESENT: Kaisha Williams, Vice Chair; Betty Crance; Will Childers; Nicole Simmons; Gloria Ferguson; Lisa Hoyt; Robin Jordan; Martha Pillow

LIST MEMBERS ABSENT: Joann Patterson

OTHERS PRESENT: Jennifer Kovack, Regional Advocate; Brandon Rotenberry, Advocate; Walton Mitchell, III, Catawba Director; Laura Nelson, PhD Student, VA Tech; Val Nelson, NRVCSB; CB, Next Friend Candidate; Chelsea Mathis, Wall Residences; Susan Harrell, MSW/QDDP, DePaul Community Resources; Juniper Healy, Wall Residences

**CALL TO ORDER**

Kaisha Williams (Vice Chairperson) called the meeting to order at 1:10 PM. Introductions were made at this time.

**PUBLIC COMMENTS**

No public comments were made.

**APPROVAL OF THE AGENDA**

Jennifer Kovack submitted a request to add two sets of LHRC minutes for approval and to remove BRBH's next friend request. The amended agenda was motioned to be approved by Gloria Ferguson seconded by Nicole Simmons and unanimously approved by committee members in attendance.

**MINUTES**

Due to the merger of LHRC's in this area, two sets of LHRC minutes were submitted for approval. Catawba LHRC minutes from November 2016 will be approved at this LHRC's next meeting.

- Roanoke LHRC (Formerly): February 16, 2017 was motioned to be approved by Nicole Simmons, seconded by Gloria Ferguson and unanimously approved by committee members in attendance.
  
- Roanoke Valley LHRC (Formerly): February 13, 2017 was motioned to be approved by Robin Jordan, seconded by Betty Crance and unanimously approved by committee members in attendance.

**REGIONAL ADVOCATE UPDATE**

- Review of format for this meeting
- Thanks to LHRC members for continuing to serve

- LHRC Merger
- Human Rights Regulations revised on 2/9/17
- Recruitment in progress for Human Rights Advocate based at Catawba for Roanoke and New River Valley

#### REVIEW OF LHRC NAME

The name of this LHRC was discussed by members to be more inclusive of the area after LHRC's merged. A change of name to Roanoke-Catawba LHRC was motioned to be approved by Betty Crance seconded by Lisa Hoyt and unanimously approved by committee members in attendance.

#### SELECTION OF LHRC OFFICERS

- The nomination of Kaisha Williams as Chairperson was motioned to be approved by Lisa Hoyt seconded by Betty Crance and unanimously approved by committee members in attendance. Kaisha Williams accepted this position.
- The nomination of Will Childers as Vice Chair was motioned to be approved by Lisa Hoyt seconded by Nicole Simmons and unanimously approved by committee members in attendance. Will Childers accepted this position.
- Nicole Simmons volunteered to serve as Secretary and the motion was seconded by Lisa Hoyt and unanimously approved by committee members in attendance.

#### ANNUAL LHRC TRAINING

- Revised Human Rights Regulations
- FOIA – Will be conducted at next meeting

#### CATAWBA HOSPITAL

Facility updates provided by Walton Mitchell, III, Director, included a history of Catawba Hospital and his role at the facility over the years, capacity and what happens when the hospital is full, no state hospital closings planned, lengths of stay, peer support program, peer council and WRAP.

CLOSED (EXECUTIVE) SESSION - Upon a motion made by Betty Crance and seconded by Will Childers, the committee entered closed session at 2:36 PM pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans.

- Review of Closed Circuit Video Monitor – DePaul Community Resources  
The LHRC reviewed a request to use a closed circuit video monitor from DePaul Community Resources. Upon returning to open session after all requests were heard separately, the request was motioned to be approved by Will Childers, seconded by Betty Crance and unanimously approved by committee members in attendance.
- Consent & Authorization/Next Friend Appointments – Review and make decision.

The LHRC reviewed a request to appoint a Next Friend Authorized Representative (C.B.) from NRVCSB. Upon returning to open session after all requests were heard separately, the appointment was motioned to be approved by Robin Jordan, seconded by Nicole Simmons and unanimously approved by committee members in attendance.

- Consent & Authorization/Next Friend Appointments – Review and make decision. The LHRC reviewed a request to appoint a Next Friend Authorized Representative (C.B.) from Wall Residences. Upon returning to open session after all requests were heard separately, the request was motioned to be approved by Betty Crance, seconded by Robin Jordan and unanimously approved by committee members in attendance.

RETURN TO OPEN SESSION - Upon reconvening in open session at 3:40 PM, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

#### MEMBER EXCUSED

Lisa Hoyt excused herself from the meeting at 3:27 PM due to a family obligation.

#### HUMAN RESEARCH PROPOSAL

Laura Nelson, PhD Student at VA Tech presented an IRB Research Protocol. The purpose of this research project is to gain a better understanding of substance use disorder (SUD) in the context of how mothers with a SUD experience parenting while in a treatment program. Ms. Nelson discussed the background and answered questions from the committee members. She will report back to the LHRC once data is collected and analyzed.

#### 2017 MEETING SCHEDULE

Upon a motion made by Kaisha Williams, seconded by Betty Crance and unanimously approved by committee members present the LHRC will meet at 1:00 PM on August 23 and November 15. The LHRC will continue to meet in the 1<sup>st</sup> floor conference room at the Catawba Hospital main building.

#### ADJOURNMENT

A motion to adjourn was made by Will Childers at 4:24 PM, seconded by Nicole Simmons and unanimously approved by committee members in attendance.

These Minutes were transcribed by Brandon Rotenberry, MSW, Human Rights Advocate.